

# USK SHOW 13th Sept 2025 OUTDOOR TRADE SPACE APPLICATION FORM

Please Complete & Return this Form with Full Payment and Completed Risk Assessment to:-  
 Usk Farmers' Club Ltd, Llancayo Farm, Gwehelog, Usk, Monmouthshire NP15 1HY or via email to secretary@uskshow.co.uk

BUSINESS NAME .....

PERSON IN CHARGE OF STAND .....

ADDRESS .....

POSTCODE .....

EMAIL ..... TEL (24 hr) .....

PLEASE GIVE A BRIEF DESCRIPTION OF WHAT YOU SELL (N.B. THIS WILL BE INCLUDED IN THE SHOW CATALOGUE)

  
  
  

### OUTDOOR TRADE SPACE

**CLASSIFICATION OF SPACE REQUIRED (PLEASE TICK):**

AGRICULTURAL	£30 per Metre Frontage (minimum 11m Depth)
NON-AGRICULTURAL	£50 per Metre Frontage (minimum 10m Depth)
MOTOR TRADE/CARAVANS	£55 per Metre Frontage (minimum 15m Depth)
CHARITY	£30 per Metre Frontage (minimum 10m Depth)

	QUANTITY	AMOUNT
<b>METRES FRONTAGE REQUIRED (3M MINIMUM)</b>		
<b>EXTRA ADMISSION PASSES</b> @ £12 EACH (See Trade Stand Schedule for number of free passes included with your pitch fees)		
<b>WIFI ACCESS CODE @ £15</b> (N.B. Code can only be used on 1 device & cannot be transferred or used twice)		
	<b>TOTAL COST</b>	£

**PAYMENT INFORMATION**  
 BACS: Barclays Bank plc Sort Code: 20-00-85 Acc No: 60896861 Ref: YOUR COMPANY NAME  
 Cheques: Made payable to "USK FARMERS' CLUB LTD"  
 Credit/Debit Card: An invoice can be sent with a link once application is processed

**Bookings WILL NOT be accepted without a Signed & Completed Application Form and Full Payment (Do Not Forget to Complete the Risk Assessment Questionnaire on Page 2)**

**Completing this form does not constitute acceptance of your application. Confirmation of your booking will be sent from the Show Office.**

I have read and agree to the Rules and Regulations governing Trade Space Exhibitors at Usk Show 2025 and the Safety Policy Statement of Usk Farmers Club Ltd.

Signed ..... Date .....

FOR OFFICE USE <u>ONLY</u>	Application	Date Received	Receipt Sent	Stand Ref
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## TRADE SPACE RISK ASSESSMENT FORM

Please answer the questions below by placing a circle around your response.

Note that some questions ask you to provide evidence for your answer.

This evidence DOES NOT have to be sent with your application, but must be available on request on your Trade Stand during the Show.



<b>A. INSURANCE</b>	
Do you hold Public Liability Insurance to cover your attendance at the Show of £5m?	
<b>B. REDUCING THE RISK OF FIRE</b>	
Has any portable electrical equipment been portable appliance (PAT) tested by a competent person in the last year? <b>(Evidence may be requested).</b>	
Have you identified ignition / heat sources and ensured that these are kept away from all flammable / combustible materials?	
<b>C. GAS &amp; GAS APPLIANCES</b> (including your caravan if it will be located on the Showground)	
Do you have an inspection / gas safety certificate, from someone who is Gas Safe Registered, for the appliances and pipework and are all hose connections made with "crimped" fastenings rather than jubilee clips? <b>(Evidence may be requested).</b>	
Will any LPG cylinders be kept outdoors, secured in the upright position and out of the reach of the general public?	
Will appliances be fixed securely on a firm, non-combustible heat insulating base and surrounded by shields of similar material on three sides?	
Will you ensure that only those cylinders in use / likely to be used are kept at your stand / unit, i.e. that the number of cylinders is kept to a minimum?	
<b>D. PREVENTING FIRE SPREAD &amp; FIRE FIGHTING</b> (including your caravan if it will be located on the Showground)	
Will you have sufficient bins for refuse or suitable arrangements to prevent an accumulation of refuse?	
Are the structure, roofing, walls, linings and fittings of your stand / unit flame retardant? <b>(Evidence may be requested).</b>	
Do you have appropriate fire extinguishers / fire blankets available that have been tested within the last year? <b>(Evidence may be requested).</b>	
Are staff within the stand / unit be familiar with the basic operating instructions for the fire extinguishers / fire blanket?	
<b>E. EMERGENCY ESCAPE</b>	
Will staff be aware of what to do in the event of a fire, how to raise the alarm, evacuate the stand / unit and the exit locations?	
Will the available exits be unobstructed and unlocked at all times the stand / unit is in use?	
Where necessary, will there be sufficient fire escape signs indicating the appropriate escape route?	
<b>F. OTHER RISKS</b>	
Are you aware that you must not stock or sell certain items, as listed within the Trade Space Schedule?	
Have you completed a risk assessment covering the set-up, use and take-down of your Tradestand, e.g. the use of banksmen alongside large vehicles, certification for lifting equipment, management of slips, trips and falls etc. <b>(Evidence may be requested).</b>	

SIGNED ..... PRINT NAME .....

DATE .....